

**BOARD OF HEALTH
MEETING MINUTES
May 25, 2011**

Call to Order

Chairman James Beaver called the meeting to order at 1:30 p.m.

Roll Call

Present: Chairman James Beaver, Board Members Shon Small, Bob Koch, Rick Miller, Brad Peck, and Executive Secretary Larry Jecha.

Staff Present: Jason Zaccaria, Administrator; Cody Lewis, IT Manager; Amy Serven, Administrative Services; Lisa Wight, Human Resource Manager; Sandy Owen, Preventive Health Director; Annie Goodwin, Carla Prock, Shelley Little and Heather Hill, Preventive Health Supervisors; Susan Shelton and Rick Dawson, Environmental Health Supervisors; Bruce Perkins, Environmental Health Director; Becky Mellinger, Finance; Robin Albrandt, Emergency Preparedness; Jim Coleman, Representing Local 17; Rebecca Sutherland, Assessment Coordinator; Bonnie Hall, Client Services Manager; Dave Miller, Laboratory Services; Gretchen Patrick, Representing WSNA.

Visitors: Fred Bowen, Franklin County Administrator; Michelle Dupler, Tri City Herald.

Approval of Agenda

Commissioner Miller moved, seconded by Commissioner Small to approve the agenda. The motion carried unanimously.

Approval of April 20, 2011 Minutes

Commissioner Peck moved, seconded by Commissioner Miller to approve the minutes of the April 20, 2011 meeting. The motion carried unanimously.

Public Hearing – Disposition of 800 W. Canal Drive Building

There were no comments. The hearing was closed.

Presentation: 2010 Annual Report

Dr. Jecha gave a power point presentation. He discussed our Vision Statement and core values. He stated that our mission here at BFHD is promoting healthy lifestyles, preventing disease and injury and protecting individuals and their environment through cooperative participation among community government and the Health District. He discussed the many changes in the Health District over the last forty years. Commissioner Miller asked if there was any concern with the herpes outbreak in horses that mosquitoes might transfer the disease. Dr. Jecha assured him that it could not be spread by mosquitoes. If there is an outbreak of the diseases in horses in Benton or Franklin County, it would be handled by Department of Agriculture instead of us because there is no human involvement.

Unfinished Business

A. Canal Building Update

Dr. Jecha stated that having placed a notice of disposal ad in the Tri City Herald, and with the public hearing now complete, the next step is to find a realtor. Dr. Jecha stated that we got an estimate and there was no change from the previous estimate of the building. The next step is to continue with the Chair's authority to sell the building. Commissioner Peck questioned whether any of that authority would be delegated to the new administrator. Chairman Beaver stated he will work with our new Administrator, Jason Zaccaria, to find a real estate firm and get the building up for sale. Mr. Zaccaria agreed.

B. Colorectal Cancer Awareness Campaign

Commissioner Peck moved, seconded by Commissioner Miller to officially rescind the Board's prior decision to support the campaign in light of clear and present public opposition. Commissioner Small stated that he felt like the board had been given false information in the previous meeting before the vote to approve the billboards. Dr. Jecha stated that at the time of the vote, he had given the board all the information he had. It was only after the Washington State Department of Health realized that we were uncomfortable with the signs that they decided not to have the billboards in our area. Commissioner Peck stated that his motion to rescind the approval didn't prohibit future billboards on the topic if they can come up with a design that we are in favor of. The motion carried unanimously.

Approval of Vouchers

Commissioner Peck moved, seconded by Commissioner Miller to approve payment of vouchers numbered 125 to 129 in the amount of \$561,466.92. The motion carried unanimously.

The date of the next meeting will be June 15, 2011.

The meeting adjourned at 1:50 p.m.

Prepared by:

Amy Serven, Administrative Assistant
Benton-Franklin Health District

Approved in Regular Session July 20, 2011