



**BENTON-FRANKLIN HEALTH DISTRICT
BOARD OF HEALTH**

MEETING MINUTES

January 21st, 2015

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IN ATTENDANCE

Benton	<input checked="" type="checkbox"/>	Commissioner Beaver	<input checked="" type="checkbox"/>	Jason Zaccaria, BFHD Administrator & BOH Executive Secretary
	<input type="checkbox"/>	Commissioner Delvin	<input checked="" type="checkbox"/>	Dr. Amy Person, BFHD Health Officer
	<input checked="" type="checkbox"/>	Commissioner Small	<input checked="" type="checkbox"/>	Nick Boukas, BFHD Operations Director
Franklin	<input checked="" type="checkbox"/>	Commissioner Koch	<input checked="" type="checkbox"/>	Cody Lewis, BFHD Information Systems Manager
	<input checked="" type="checkbox"/>	Commissioner Miller	<input checked="" type="checkbox"/>	Lisa Wight, BFHD Sr. Human Resources Manager
	<input checked="" type="checkbox"/>	Commissioner Peck	<input checked="" type="checkbox"/>	Jeff Jones, BFHD Sr. Finance Manager
			<input checked="" type="checkbox"/>	Staff - Janae Parent, Admin Analyst/Executive Assistant
			<input checked="" type="checkbox"/>	Staff – Susan Shelton, Food Safety Supervisor
			<input checked="" type="checkbox"/>	Visitor – Jennifer Dorsett, Prosser C.I.A.
			<input checked="" type="checkbox"/>	Visitor – Jessica Davis, PTE Local 17 Union Rep
			<input checked="" type="checkbox"/>	Visitor – Jeff Ketchel, Grant County Health District Administrator
			<input checked="" type="checkbox"/>	Visitor – Bambi Pescasio, ESD 123
			<input checked="" type="checkbox"/>	Visitor – Paul Warden, City of Prosser Mayor

CALL TO ORDER

Chairman Rick Miller called the meeting to order at 1:30 p.m.

APPROVAL OF MINUTES

Commissioner Beaver moved to approve the December 3rd, 2014 meeting minutes.
Commissioner Peck seconded. The motion carried unanimously.

DISCUSSION ITEMS FROM THE PUBLIC/STAFF

1. Vaping/E-Cigarette Discussion – Prosser Community Involvement and Action Coalition, and ESD 123

- a. Jeff Ketchel Administrator for Grant County Health District and the President of Washington State Association of Local Public Health Officials (WSALPHO), spoke to his experiences with drafting a position paper on e-cigarettes, which was ultimately approved and passed by the WSALPHO Board. A copy of this paper was provided in the handouts.
- b. Last Spring, the Grant County Health District presented documentation regarding the use of e-cigarettes to their Board of Health along with data collected. They determined it would be up to the Grant County Board of Health to regulate e-cigarettes to help keep

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them out of the hands of youth and protect innocent bystanders from second hand exposures.

- c. Their Board passed an ordinance that went into effect on January 1st, 2015 and covers all of Grant County and incorporated cities, and mirrors the smoking in public places law, with the exception of the vap shops.
- d. J. Ketchel then stated he would like to encourage and support the Benton-Franklin Health District to consider regulating where e-cigarettes can be used and take steps to keep these devices out of the hands of minors.
- e. The Commissioners dialoged with J. Ketchel, asking questions about regulation and the authority of e-devices, as well as expressing concerns in accountability. J. Ketchel stated that preemption does not exist with e-cigarettes so local Boards of Health do have the authority to regulate.
- f. Jennifer Dorsett with the Prosser Substance Abuse Coalition talked about their action plan for improving policies surrounding public health and substance abuse. J. Dorsett spoke of the Coalition's findings through a needs assesment and feedback from school districts regarding e-devices.
- g. School policies are being updated now to bring awareness of e-cigarettes, and are asking the county to provide an ordinance for e-devices. J. Dorsett stated that the Prosser School District has seen a 300% increase in the use of e-cigarettes over the last couple of years.
- h. Concerns were also expressed about advertisement to youth and the need to provide more education to students.
- i. J. Dorsett spoke of her request to the Prosser City Council to pass an ordinance and indicated that Mayor Paul Warden is prepared to provide a statement in support of the Board of Health providing an ordinance.
- j. Commissioner Peck stated that it might be appropriate to approach this request at the state level, with a State Health Department approach to regulating. Additionally, communications to the state would be beneficial for consistency across the regions, thereby making the law more effective.
- k. Commissioner Small stated he would support a resolution to the state in support of e-device regulations and youth access. Commissioner Peck added that he would support the drafting of a formal document in support of regulations that could be signed by all 39 counties and presented to WASAC.

UNFINISHED BUSINESS

None to report.

NEW BUSINESS:

1. Medical & Environmental Health Updates – Dr. Person

- a. Dr. Person stated that influenza is at its peak right now, with four deaths here locally. The Health District has been working with providers and long-term care facilities to ensure they are following proper protocols for infection control and the reporting of

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cases. The predominant flu strain and shots were not well matched this year, but vaccines are still the best protection and are effective against other strains.

- b. The avian influenza was identified in Benton and Whatcom counties, as well as Idaho and Oregon. Migratory waterfowl are typically the asymptomatic carriers of the avian flu, however, heavy-bodied fowl like chickens and pheasants are more likely to suffer severe disease and death. The avian flu remains a risk to backyard poultry, but commercial poultry does not have the same risk due to safeguards already in place.

2. Program Update – Food Safety – Susan Shelton

- a. Susan Shelton provided and referenced the “Top 15,” handout to the Board regarding the Food Safety Program during the presentation.
- b. S. Shelton noted that her staff work in both Benton and Franklin counties, and have increased their FTE’s by .50. There has also been a 33% increase in the number of establishments over the last 10 years.
- c. Commissioner Peck asked if the team has reduced frequency of inspections to meet the increase, to which S. Shelton responded that some areas have been cut down, i.e. paperwork, but frequency of inspections remain the same.
- d. S. Shelton said they are working to boost their technology resources this year and move to electronic documents.
- e. There has been 75% food worker card issued over previous years. This is because of the partnership with the statewide online food worker card training.
- f. Due to changes in billing and payments for permits, income will now be reflected throughout the year versus prior practice of billing and receiving payments at the end of the year.

3. Election of New Officers – Rick Miller

- a. Commissioner Small motioned for Commissioner Beaver to serve as Chair for 2015, to which Commissioner Peck seconded. The motion carried unanimously.
- b. Commissioner Peck motioned for Commissioner Miller to serve as Vice Chair for 2015, to which Commissioner Koch seconded. The vote carried unanimously.

ANNOUNCEMENTS

No announcements were made.

APPROVAL OF VOUCHERS

Commissioner Beaver moved to approve vouchers numbered 52-2014 through 01-2015, in the amount of \$931,175.43. Commissioner Koch seconded the motion and the motion carried unanimously.

EXECUTIVE SESSION

No executive session was held.

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DATE OF NEXT MEETING

Date of next meeting will be February 18th, 2015.

ADJOURNMENT

Chairman Miller adjourned the meeting at 2:26pm.

Signature on file

James Beaver
Chairman of the Board

Signature on file

Jason Zaccaria
Executive Secretary