



**BENTON-FRANKLIN HEALTH DISTRICT
BOARD OF HEALTH**

MEETING MINUTES

April 17th, 2019

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IN ATTENDANCE

Benton	<input checked="" type="checkbox"/>	Commissioner Beaver	<input checked="" type="checkbox"/>	Jason Zaccaria, BFHD District Administrator & BOH Executive Secretary	
	<input type="checkbox"/>	Commissioner Delvin	<input checked="" type="checkbox"/>	Dr. Amy Person, BFHD Health Officer	
	<input checked="" type="checkbox"/>	Commissioner Small	<input checked="" type="checkbox"/>	Lisa Wight, BFHD Sr. Human Resources Manager	
Franklin	<input checked="" type="checkbox"/>	Commissioner Didier	<input checked="" type="checkbox"/>	Jeff Jones, BFHD Sr. Finance Manager	
	<input checked="" type="checkbox"/>	Commissioner Koch	<input checked="" type="checkbox"/>	Rick Dawson, BFHD Sr. Surveillance & Investigation Manager	
	<input checked="" type="checkbox"/>	Commissioner Peck	<input checked="" type="checkbox"/>	Carla Prock, BFHD Sr. Healthy People & Communities Manager	
				<input checked="" type="checkbox"/>	Staff – Janae Parent, BFHD Administrative Analyst/Executive Assistant
				<input checked="" type="checkbox"/>	Staff – Eric Elsethagen, Information Systems & Security Manager
				<input checked="" type="checkbox"/>	Staff – Diane Medick, Administrative Assistant
				<input checked="" type="checkbox"/>	Visitor – Leslie Rivera, Washington State Nurses Association (WSNA) Union Rep
				<input checked="" type="checkbox"/>	Visitor – Robert Parr, Resident
				<input checked="" type="checkbox"/>	Visitor – Radona Devereaux, Resident
				<input checked="" type="checkbox"/>	Visitor – Lori Chipman, Resident
				<input checked="" type="checkbox"/>	Visitor – Robb Francis, News Radio – 610 KONA
				<input checked="" type="checkbox"/>	Visitor – Skyler Glaff, Ideal Option Staff
				<input checked="" type="checkbox"/>	Visitor – Penny Bell, Ideal Option Staff
				<input checked="" type="checkbox"/>	Visitor – Jeffrey Allgaier, Ideal Option Staff
				<input checked="" type="checkbox"/>	Visitor – Brian Dawson, Ideal Option Staff
				<input checked="" type="checkbox"/>	Visitor – Ken Egli, Ideal Option Staff
				<input checked="" type="checkbox"/>	Visitor – Andrea Roberts, Benton County Jail Staff
				<input checked="" type="checkbox"/>	Visitor – Lisa Thomas, Resident
				<input checked="" type="checkbox"/>	Visitor – LaWanda Hatch, Resident
				<input checked="" type="checkbox"/>	Visitor – Wendy Robbins, Resident
<input checked="" type="checkbox"/>	Visitor – Annette Cary, Reporter, Tri-City Herald				

CALL TO ORDER

Chairman Bob Koch called the meeting to order at 1:31 p.m.



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APPROVAL OF MINUTES

Commissioner Beaver moved to approve the February 20th, 2019 meeting minutes. Commissioner Small seconded. The motion carried unanimously.

DISCUSSION ITEMS FROM THE PUBLIC/STAFF

The following members of the public commented on the Syringe Exchange Program (SEP):

Radona Devereaux, Kennewick, WA – Commented about concerns regarding the SEP, the impact, and how funding and resources should be allocated when treating drug addiction. Spoke against having an SEP.

LaWanda Hatch, Pasco, WA – Expressed concerns about having an SEP and had questions about communicable disease rates as well as potential liability. Spoke against having an SEP.

Lori Chipman, Kennewick, WA – Commented about past drug history, impacts to family, and SEPs enabling drug addicts. Spoke against having an SEP.

Robert Parr, Richland, WA – Recommended that all parties step back to do some analysis of the program including an audit, an assessment, and review of finances. Spoke against having an SEP.

Jeffrey Allgaier, Pasco, WA – Is the Chief Medical Officer from Ideal Option that currently provides space for the SEP to operate out of. Commented about decisions and facts of the SEP needing to be made on evidence and education. Spoke in favor of having an SEP.

Lisa Thomas, Richland, WA – Commented on getting the SEP shut down in Franklin County and expressed concerns regarding potential clients of the SEP having overdosed or dying, as well as data that doesn't support having an SEP. Spoke against having an SEP.

Ken Egli, Kennewick, WA – Is the Medical Director of Ideal Option that currently provides space for the SEP to operate out of. Commented about misinterpretation of acts on both sides of the argument and that in the bigger picture of addiction, having an SEP is one way to reach addicts and get them into treatment. Spoke in favor of having an SEP.



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Wendy Robbins, Richland, WA – Expressed concern regarding deaths in the United States from drug use. Would like clarification of whether the death rates are due to opioids or heroin. Spoke against having an SEP.

Commissioner Koch noted that Franklin County did not put any money into the SEP and provided a historical overview of how the program came to fruition. Commissioner Peck added that information originally provided by Health District staff indicated that exchange of syringes would be done on a one to one basis and that increasing the number of syringes in circulation crossed into enabling. Commissioner Didier expressed concern with the potential for minors to access syringes from the exchange as SEP staff do not ask the age of the exchanger.

Commissioner Small noted that information and data provided during program education discussed a one for one exchange and that no money from either county commission was provided to the SEP. Commissioner Small provided background on narcotic/opioid crisis' over the last several decades and stated there is no magic wand to these types of issues.

J. Allgaier noted that staff at Ideal Option are willing to listen and hear feedback from the Commissioners and the public, and proposed a roundtable forum in the evening for members of the community to attend.

Commissioner Beaver thanked members of the public and staff from Ideal Option that came to discuss the SEP. Commissioner Beaver also spoke of past frustration in legalizing marijuana and the inability as a County Commissioner to enact laws as Commissioner hands are often tied by the state.

UNFINISHED BUSINESS

None to report

NEW BUSINESS:

1. Health Officer Update – Dr. Person

- a. Dr. Person provided a PowerPoint presentation on the Community Health Needs Assessment (CHNA). As part of public health accreditation there are three tasks that the Health District must complete including a strategic plan, CHNA, and the community health improvement plan (CHIP). The Health District is currently in the process of updating the community health needs assessment. The CHNA is a systematic process that engages the community to identify, analyze, and



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prioritize the community needs. The CHIP is used to address the needs identified in the CHNA.

- b. The Mobilizing for Action through Planning and Partnerships (MAPP) model was used during the last significant revision of the CHNA in 2012. The MAPP model served the Health District well referring back to the voice of the community as well as what the data says. There are four assessments, the community health status, community themes and strengths, local public health system, and forces of change.
- c. The Steering Committee is made up of the Benton-Franklin Community Health Alliance, Health District, and local hospitals. The Health District usually gathers most of the information from national, state, and locally derived health data, as well as spatial and hospital data.
- d. Listening sessions, key informant interviews, and stakeholder surveys will be conducted again to determine how the community feels on all issues. Focus groups will be working on collecting information from homeless, aging, and Hispanic populations, as well as the lesbian, gay, bi-sexual, transgender, and queer (LGBTQ) populations.
- e. Dr. Person provided a Community Themes and Strengths Survey (Stakeholders Survey) to each Commissioner for completion by end of May to have a rough draft complete by August 2019.

2. Finance Committee Report – Jeff Jones

- a. The Finance Committee Report was included in the meeting packet for review and discussion.
- b. J. Jones stated that overall, revenue through the first quarter is at approximately \$2.7 million which represents 26% of the Health District's annual budget, and noted revenue by category including fund amount and percentage of budget through March 31st, 2019.
- c. Expenditures overall for the first quarter were at \$2.4 million which represents 22% of the Health District's annual budget. J. Jones noted expenditures by category including expense amount and percentage of budget through March 31st, 2019.
- d. Through March 31st, 2019 the Health District had a net gain of \$388,000, heavily due to the Public Health Assistance Fund revenue, which occurs twice each year.

ANNOUNCEMENTS

1. 2018 Annual Report Update – Jason Zaccaria

As per Board of Health By-Laws the Health District must produce an annual report by June of each year. The annual report is nearly finished and Health District staff



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expect to have it out to the Board for review and comment by the end of the week. J. Zaccaria asked that members provide any comments or thoughts on the draft annual report by the end of the month.

2. Labor and Industries Clarification for Permanent & Temporary Mobile Food Units – Rick Dawson

- a. In November 2018 the State Department of Health (DOH) notified the food program that labor and industries (L&I) was changing interpretation on mobile food units. In the Washington Administrative Code (WAC) regarding food, there is a clause that states mobile food units must have approval from L&I also. Before the Health District grants a permit, the L&I sticker indicating approval must be placed on the unit.
- b. The Health District has been notified that this now extends to temporary units, which has Health District staff concerned due to the number of temporary events that come from out of state including carnivals and fairs. The Health District is now being told that it cannot issue temporary permits without L&I approval first. Health District staff have notified those that may be affected, including through a newsletter that was provided in the packet. L&I approval can take up to one year to get approval.
- c. R. Dawson wanted to make sure the Board was aware of the issue and reassure the Board that Health District staff are trying to work with DOH and L&I to find a temporary solution so that it could possibly be phased in. At this point the Health District has hit a wall and since it is in the food code, the staff cannot approve temporary permits without L&I approval.
- d. Commissioner Didier asked if this applied to churches or yearly auction type events. R. Dawson stated no, that it only applied to temporary permits for mobile units or vehicles with booths with a concession window. All mobile units are treated the same, regardless of whether or not the permit is permanent or temporary and L&I is unwilling to waiver on the code.
- e. Commissioner Peck asked if communication had been provided to DOH that this change in code is not functionally viable. R. Dawson stated the Health District has communicated with DOH, who is communicating to L&I on behalf of all local health departments in the state.
- f. Commissioner Beaver asked the Chair if there could be accelerated correspondence provided to L&I to find a path forward to simplify and accelerate the permitting process. Commissioner Beaver suggested that a Health District staff person be trained in what L&I requires that could accelerate the certification process by certifying the mobile unit locally for the purposes of a temporary food permit.



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3. Leadership Summit on Fatherhood – Carla Prock

- a. A Leadership Summit on Fatherhood Announcement handout was provided in the meeting packet. C. Prock reminded the Board that last fall, information was provided on the significance and impacts a father can have by being involved in the child's life and social outcomes.
- b. Data collected has resulted in the first public revealing of research on Benton and Franklin counties in regard to the state of fatherhood in the area. The report will be revealed on Thursday, May 2nd, 2019 at the Pasco Red Lion. C. Prock invited the Board to share the invitation with those that should or could attend the event.

APPROVAL OF VOUCHERS

Commissioner Beaver moved to approve vouchers numbered 15-2019 through 31-2019, in the amount of \$1,307,654.19. Commissioner Peck seconded the motion and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Peck asked for an Executive Session citing Revised Code of Washington (RCW) 42.31.110 (1)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Chairman Bob Koch granted an Executive Session for 20 minutes at 2:42p.m.

At 3:06p.m., Chairman Bob Koch called the regular session back to order, no action taken.

DATE OF NEXT MEETING

Date of next meeting will be May 15th, 2019.

ADJOURNMENT

Chairman Bob Koch adjourned the meeting at 3:07p.m.

Signature on file

Commissioner Bob Koch
Chairman of the Board

Signature on file

Jason Zaccaria
Executive Secretary

