



**BENTON-FRANKLIN HEALTH DISTRICT
BOARD OF HEALTH**

MEETING MINUTES

June 19th, 2019

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IN ATTENDANCE

Benton	<input checked="" type="checkbox"/>	Commissioner Beaver	<input checked="" type="checkbox"/>	Jason Zaccaria, BFHD Administrator & BOH Executive Secretary
	<input checked="" type="checkbox"/>	Commissioner Delvin	<input checked="" type="checkbox"/>	Dr. Amy Person, BFHD Health Officer
	<input type="checkbox"/>	Commissioner Small	<input checked="" type="checkbox"/>	Lisa Wight, BFHD Sr. Human Resources Manager
Franklin	<input checked="" type="checkbox"/>	Commissioner Didier	<input checked="" type="checkbox"/>	Jeff Jones, BFHD Sr. Finance Manager
	<input checked="" type="checkbox"/>	Commissioner Koch	<input checked="" type="checkbox"/>	Rick Dawson, Sr. Surveillance & Investigation Manager
	<input checked="" type="checkbox"/>	Commissioner Peck	<input checked="" type="checkbox"/>	Carla Prock, Sr. Healthy People & Communities Manager
			<input checked="" type="checkbox"/>	Staff – Janae Parent, Admin Analyst/Executive Assistant
			<input checked="" type="checkbox"/>	Staff – Carl Turpen, Lead Systems Analyst
			<input checked="" type="checkbox"/>	Staff – Diane Medick, Administrative Assistant
			<input checked="" type="checkbox"/>	Visitor – LaWanda Hatch, Public

CALL TO ORDER

Chairman Bob Koch called the meeting to order at 1:31 p.m.

APPROVAL OF MINUTES

Commissioner Beaver moved to approve the April 17th, 2019 meeting minutes. Commissioner Delvin seconded. The motion carried unanimously.

DISCUSSION ITEMS FROM THE PUBLIC/STAFF

N/A

UNFINISHED BUSINESS

None to report

NEW BUSINESS:

1. Board of Health By-Laws Update – Jason Zaccaria

- a. Health District staff have reviewed the current by-laws and would like to suggest several administrative updates. J. Zaccaria requested that the By-Laws Committee come together for review and consider of potential updates, along with the full Board of Health during the review process.
- b. J. Zaccaria nominated Commissioner Delvin from Benton County and Commissioner Peck from Franklin County to participate on the By-Laws Committee. They agreed. J.



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Zaccaria noted that a current copy of the Board of Health By-Laws is provided in the New Board of Health Member binder.

2. Surplus Vehicles Resolution – Jeff Jones

- a. Regarding Resolution 19-01, due to mechanical issues and vehicle age the Health District is seeking to surplus a 1994 Ford Aerostar van, a 1999 Jeep Cherokee, and a 2003 Chevrolet Malibu.
- b. Commissioner Koch asked what would happen with the surplus vehicles. J. Jones stated that they would be placed on the Health District's online auction site.
- c. Commissioner Delvin motioned to approve Resolution 19-01 in the matter regarding declaring surplus district-owned vehicles for the purpose of disposal. Commissioner Beaver seconded. The motion carried unanimously.

3. Wildfire Smoke Discussion – Rick Dawson & Dr. Amy Person

- a. R. Dawson stated that prior to 2017, there have been air quality issues in eastern Washington with wildfires in Montana, Oregon, Idaho, and Canada. Due to impacts to air quality in western Washington since 2017, there has been an increase in statewide discussions regarding air quality. R. Dawson also noted that at one point in 2018, the entire state had unhealthy air due to wildfire smoke.
- b. Work groups were formed by Washington State Association Local Public Health Officials (WSALPHO) to make sure that local public health departments, state public health, and Department of Ecology (DOE) were all speaking the same language. In the state of Washington there is a federal air quality index by the EPA as well as Washington State's DOE having its own air quality index that is used. The DOE air quality index is health based, but harder to find for the public. Agencies and partners are left with referencing two different air quality indexes to make advisories. R. Dawson stated that local public health departments use the Washington State DOE index.
- c. R. Dawson stated that when air quality is considered poor or at an index level of 80 ppm of 2.5, the Health District will make a recommendation to limit outdoor activities. Going one step further, if the index level is at or exceeds 150 ppm of 2.5, then the Health District would make a stronger recommendation about not having outside events until the air quality improves.
- d. R. Dawson noticed that local school athletic activities and events in particular have been referring to public health for recommendations in the past. Going forward there is a toolkit that the Health District can provide, noting that the toolkit was built by public health officers and environmental health directors from around the state. The Health District plans to start health air messaging to partners and the community in July in preparation for wildfire smoke. Commissioner Beaver asked if this is coordinated with the Clean Air Authority. R. Dawson stated, yes and that there is regular communication between Health District staff and the local Clean Air Authority office.
- e. Dr. Person noted that there has been a push for consistent messaging, as many local health jurisdictions get calls regarding air quality, not just for school age activities and events but also for adults. Dr. Person also added the Health District is staying away from



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mandates in its messaging and advisories and different parts of both counties have different elevations, with potential different air quality levels. Dr. Person stated that there also a potential risk and liability for public health providing recommendations, in particular for local schools, noting a case in a Spokane school district where a child with known asthma was forced to be outside during unhealthy air qualities and subsequently died.

- f. Commissioner Peck asked, given the noted risk, if there was a need for a formal relationship between the Health District and the local Clean Air Authority to provide recommendations on local air quality whether related to a wildfire, agricultural burning, or otherwise. R. Dawson stated that there has not been a formal relationship with Franklin County in the past. Commissioner Didier noted that the wildfires, in part, were due to mismanagement of state and federal lands, where fuel is allowed to build up to the point that it can't be put out.

4. Health Officer Update – Dr. Person

- a. House Bill 1638, signed at the end of May, eliminates the personal and philosophical exemption for the measles, mumps, and rubella (MMR) vaccine for schools and childcare attendants, and also requires employees and volunteers of childcare to have the MMR vaccine. The bill was passed as a result of the ongoing measles outbreaks that continue on across the United States. The outbreaks are due to unvaccinated people.
- b. The Health District will be working with schools and daycares to make sure they have proper documentation, working with medical providers to make sure it is understood what the medical requirements are for the schools, and what can be done for childcare providers that need to get vaccinated.
- c. Commissioner Didier asked if this was a mandatory vaccination. Dr. Person stated, yes to attend school or childcare, so long as you do not have a medical or religious exemption.

ANNOUNCEMENTS

1. Board of Health Member Binders – Jason Zaccaria

Historically, new Board of Health (BOH) member binders were put together for new members to become acquainted with the programs and services that the Health District offers as well as what it means to be a BOH member. J. Zaccaria provided updated BOH member binders to each member and reviewed new and expanded sections of the binder providing key highlights of its contents to the Board. Commissioners' Beaver, Delvin, and Peck noted appreciation for the updated binders.

2. 2018 Annual Report – Jason Zaccaria

- a. A hard copy of the 2018 Annual Report was provided in the BOH member binder. J. Zaccaria provided an overview of the report including a strategic plan update, and agency highlights like health equity and the opioid crisis, financial updates, community demographics, and many program highlights. J. Zaccaria noted appreciation for feedback that was provided by the Board during the draft review.



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- b. Commissioner Peck noted appreciation for the report and asked for follow up on what the per capita basis was for the budget for the population size, clarifying how the Health District's expenses compare to others.

3. Food Rule Update – Rick Dawson

- a. The food rule that governs the Health District's activities as well as the activities and permitting for grocery stores, restaurants, taverns, and school kitchens has been under review just over a year, culminating in the first draft. Public comment will start in July, including a public comment session at the Health District on July 16th. Health District staff are working on publishing the next newsletter to food establishments to encourage vendor participation in the food rule.
- b. Of note in the draft regarding the L&I certification in permanent and temporary mobile food units, that requirement language has been removed from the rule. Additionally, regarding food service crossing county lines, the revised draft rule would allow during the plan review to be accepted across counties, however permits will still need to be obtained for each county. Commissioner Peck asked if this now implies there will be a set of state standards. R. Dawson stated, yes that was the intent.
- c. Another change is regarding temperature controlled, ready to eat food that will be held for more than 24 hours, which will now be required to be date marked in the revised draft rule. The Health District's concern with this modification is the enforcement of it, which as written in the revised, states that if it is not date marked the food must be discarded. The Health District is requesting some modification to the language to allow for discretion by the inspector.
- d. The revised rule also requires enhanced training for managerial staff, allowing for a year long grace period to obtain the training. The Health District's concern is for smaller local health jurisdictions that do not have the capacity to provide this enhanced training.
- e. R. Dawson also reviewed several other proposed changes in the food rule including managing of ill food workers and requirements for support animals.

4. On-Site Sewage Rule Update – Rick Dawson

- a. The on-site sewage rule is under revision. Most of the changes will not have impacts on the Health Districts processes, however there are some direct effects that are concerning. The Health District along with other local health jurisdictions have expressed objection and concern with the direction the rule is being taken in.
- b. The first objection is the requirement of on-site sewage inspection at every home sale, given the housing climate in eastern Washington would have a significant impact to the program and require the hiring of additional staff and budget. Commissioner Peck asked who the proponents of the change were and what the interest or agenda was. R. Dawson stated it was primarily the state Department of Health including staff, as well as operation and maintenance providers, all primarily on the west side of the state.
- c. The second objection is that there are only two representatives of eastern Washington participating on the rule revision group, and both work for local health departments.



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- d. The final objection is the development of a detailed management plan for on-site sewage systems including inventories, but looking for areas of higher risk and identify the increase operational maintenance requirements. There are twelve Puget Sound counties that have already completed this step, except they were funded to do so, where everyone else would be required to completed this process unfunded. To create this plan, the Health District would have to hire additional staff, complete hearings and investigations, with no funding to do it.

5. Solid Waste Rule Update – Rick Dawson

- a. A year ago the Department of Ecology adopted updated solid waste handling standards for the state of Washington. One requirement of the rule is the Health District's adoption of the updated rule. It was also made clear that the Health District will not receive funding unless the rule is formally adopted. Therefore, the Health District is working on a path towards adoption.
- b. Recently, the Health District completed a review with stakeholders with draft language for additions including financial assurance for all solid waste facilities to fund closure of the site and appeals procedure. The Health District is planning to finish up the revised draft and present the changes for a public hearing and rule adoption at the next BOH meeting.

APPROVAL OF VOUCHERS

Commissioner Beaver moved to approve vouchers numbered 32-2019 through 48-2019, in the amount of \$1,571,772.59. Commissioner Delvin seconded the motion and the motion carried unanimously.

EXECUTIVE SESSION

No executive session was held.

DATE OF NEXT MEETING

Date of next meeting will be July 17th, 2019.

ADJOURNMENT

Chairman Bob Koch adjourned the meeting at 2:29 p.m.

Signature on file

Bob Koch
Chairman of the Board

Signature on file

Jason Zaccaria
Executive Secretary

