



Jason Zaccaria, Administrator  
Amy Person, MD, Health Officer  
Lisa Wight, Human Resources

## Contact Us

Voice: (509) 460-4200  
Fax: (509) 460-4590  
Online: [www.bfhd.wa.gov](http://www.bfhd.wa.gov)  
Email: [info@bfhd.wa.gov](mailto:info@bfhd.wa.gov)  
Visit: 7102 West Okanogan Place  
Kennewick, WA 99336

*Benton-Franklin Health District is an  
Equal Opportunity Employer*

## BFHD Values

### Excellence:

We deliver the highest quality services incorporating community assessment data and evidence based practices to produce the best possible health outcomes.

### Diversity:

We feel a stronger community is based on engaging all cultures, attitudes, and beliefs.

### Communication and Collaboration:

We share information and talents to best serve our community.

### Integrity and Accountability:

We make informed decisions to earn the trust of those we serve and strive to do what's right.

**Effectiveness:** We maximize resources to provide proactive and relevant services that improve our community's health.

## Drug-Free Workplace

*Benton-Franklin Health District is a  
drug-free, tobacco-free workplace.*

**Mission:** BFHD provides all people in our community the opportunity to live full productive lives by promoting healthy lifestyles, preventing disease, reducing injury and protecting our environment.



## Environmental Health Technician I (Food Safety Program)

**Hours:** Full-time, 40 hours per week  
**Salary:** \$3120- \$4123  
**Closing Date:** November 2, 2016

## The Position

**DEFINITION:** Under close supervision, the Environmental Health Technician assists Environmental Health Specialists in performing routine tasks associated with the inspection and enforcement of food safety and other applicable health and consumer protection laws.

Individuals assigned to this position are expected to learn and apply an understanding of food, water, and vector-borne communicable diseases and their means of transmission and control. The position requires frequent weekend work and occasional adjustments to normal working hours.

Other duties may include a range of activities in the environmental health field as required and related to the classification of an Environmental Health Technician.

### ESSENTIAL JOB FUNCTIONS:

- Organize, review, and perform health and safety inspections at temporary food service events.
- Perform inspections in risk level one or level two food establishments.
- Draft inspection reports, letters, and other records for review.
- Respond to public health emergency drills/exercises or actual events as requested.
- Understand, apply, and explain basic food safety procedures to industry members and general public.
- Maintain accurate and complete records and enter results into a computer database.

- Participate in the review of pertinent rules and regulations.
- Work with the public in a courteous manner in situations which can be confrontational or hostile.
- Communicate clearly and concisely, both orally and in writing.
- Work with various cultural and ethnic groups in an effective manner.
- Maintain confidentiality as required and handle sensitive information appropriately.
- Provide education to individuals or groups on health-related issues, regulations, policies, and standards.
- Be able to use various test sampling, monitoring, measuring and laboratory supplies and equipment and specialized protective gear as directed.
- Potentially help ship biological or laboratory specimens as needed.
- Prioritize and schedule work to ensure completion of assigned tasks.
- Continue to build knowledge of environmental health principles and practices.

**KNOWLEDGE, SKILLS AND ABILITIES:** Knowledge of communicable diseases, their means of transmission and methods of control, principles of foodborne disease transmission and control, principles of vector control, principles of general sanitation and environmental law. Ability to interpret regulations; explain disease control and inspection methods to the public; write clear narrative reports; and deal with the public in a courteous and mature manner.

## The Requirements & Selection Process

**MINIMUM QUALIFICATIONS:** High School diploma or equivalent. Bachelor's degree desired. Successful applicants must have satisfactorily completed coursework in Chemistry, Microbiology, or Biology and/or be able to satisfactorily complete related training provided by the District. Bilingual applicants encouraged to apply.

**Additional Requirements:** Performance of job duties requires driving on a regular basis, a valid Washington State driver's license, the use of the incumbent's personal motor vehicle when a District fleet vehicle is not available for use, and proof of appropriate auto insurance.

**SELECTION PROCESS:** The most qualified applicants, based in part upon evaluation of the completed application and related information will be invited for an interview. Applications should be submitted to the Human Resources Manager, Lisa Wight, 7102 W. Okanogan Place, Kennewick, WA 99336.

## About Our Area

South-central Washington provides a wonderful living environment with access to numerous rivers and four seasons of weather. We have affordable housing and excellent schools, including local colleges. We have fine dining, shopping, and access to many sporting and cultural offerings without the traffic of larger cities. When you want to see other sites, Seattle, Spokane, Portland, Oregon, and Idaho are just a couple of hours away.

### Goal 1:

Excel at internal communication, external communication, and customer service

### Goal 2:

Advance the agency's ability to reduce & prevent chronic diseases and injury across the life-course

### Goal 3:

Expand partnerships with businesses, community organizations, and government agencies.

### Goal 4:

Enhance Technology and Infrastructure.

### Goal 5:

Manage our resources with fiscal responsibility and efficiency through a transparent, comprehensive process.

### Goal 6:

Strengthen the resilience and culture of our workforce.